

## OFFICER DECISION RECORD

<p>Officer: Phil Hughes, Head of Leisure Services</p>	<p>Service: Leisure</p>
<p>CMT Officer: Carol Pilson, Corporate Director</p>	<p>Delegated Power Being Exercised: Part 3 – Responsibility for Functions, Tables 4 and 5. Table 4, Paragraph 74:</p> <p>To manage the Council's property and engineering assets To undertake the Council's asset management functions.</p>
<p>Subject of Decision: Renovation and Reinstatement of the Manor Leisure Centre Dryside Changing Rooms</p> <p>To place an order, following the FDC outlined procurement process, for the renovation and reinstatement of the Manor Leisure Centre dryside changing rooms to be used from May 2026 onwards.</p> <p>These currently unused rooms will be brought back into service so that the paying members have somewhere to change and wash whilst works are happening in the wetside building – irrespective of whether the major redevelopment commences, or just the conditions survey works move forwards instead.</p>	
<p>Decision Taken: To place an order with Turner Contracting Ltd for the value specified following a procurement process for the renovation and reinstatement of the dryside changing rooms at Manor Leisure Centre.</p>	
<p>Reason for the Decisions:</p> <ul style="list-style-type: none"> <li>• If the major redevelopment of the swimming pool proceeds, the gym will move to the sport hall building and changing rooms will be required. If the major redevelopment does not proceed and the conditions survey works move forwards instead, the renovation of the pool building will require these changing rooms for gym users during condition survey works.</li> <li>• A procurement exercise has been conducted following FDC's procurement policy and Turner Contracting Ltd have offered the cheapest quotation to carry out the required works. The Procurement Manager has reviewed the procurement and is satisfied with the winning bid, with it demonstrating value for money.</li> <li>• FDC has a budget for condition survey works within the capital programme.</li> </ul>	
<p>Alternative Options Considered (if appropriate): None – there is no other space available to do these works.</p>	
<p>Background/Reports/Information considered and attached:</p> <p><b><u>Background Documents</u></b></p> <p>4 confidential quotations were sought.</p>	

**Legal and Procurement Implications**

Procurement Manager has approved of this procurement. This is work of a minor nature and will be carried out by way of a purchase order.

**Financial Implications**

Approved budget is already in place.

Officer's Signature  
Head of Leisure Services

Date:  
18 February 2026

**Please forward to Democratic Services upon completion**

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**Date copy passed to 18 February 2025  
Democratic Services**

**Implementation Date: 26 February 2026  
(if not called-in)  
(Allow 5 clear working days after publication  
of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.